

# Ufton Parish Council

## Minutes of the Virtual Meeting held on Tuesday 3<sup>rd</sup> November 2020

Meeting commenced 20:05 hrs via Zoom

**1. Record of Members Present**

Cllrs Baldwin, Crowther, Tayler, Leeman, County Cllr Crump and Mrs J Chapman (Clerk)

**2. Apologies for Absence**

Cllr Adam

**3. Acceptance of Apologies**

Cllr Adam

**4. Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

Cllr Baldwin – Village Hall

Cllr Crowther – Village Hall

**5. Dispensations - None declared**

**6. Open Forum – (15minutes)**

There were no public present.

WCC / SDC Representatives Reports

County Cllr Crump – Welsh Road West was due to be closed this week. However, the work has been put back to w/c 09.11.2020. WCC will be sending an 8-page leaflet, containing useful information to every household in Warwickshire. Stockton Tip and Country Parks will remain open during this second lockdown period. WCC is funding free school meals during school holiday periods, families must apply for it, even if they qualify for free school meals during term time. Cllr Crump will investigate whether this need to apply for vacation periods can be negated.

District Councillor Adams was not in attendance, he sent a report via an email which covered Business Grants which are available during this second lockdown. Cllr Adam has liaised with Cllr Crump regarding some repairs to roads in the district that are on diversion routes as they are in a poor state of repair. He has asked SDC what they are doing regarding the HS2 works around Southam and coordinating with other stake-holders and authorities. SDC has released the Site Allocation Plan for public consultation. Cllr Adam strongly encourages residents have a look and respond as it impacts the area. Comments can be submitted by using a standard comment form and emailing this to [policy.consultation@stratford-dc.gov.uk](mailto:policy.consultation@stratford-dc.gov.uk)

20:20 hrs Cllr Bryne joined the meeting

**7. Minutes of Last Parish Council**

7.1 Cllr Bryne expressed his concern over the minutes for the meeting held on 15<sup>th</sup> September 2020, as he had noted there were no references to comments made by Cllrs Baldwin and Crowther regarding the Clerk. Cllr Bryne stated he considered their behaviour towards the Clerk as bullying and that this is unsatisfactory, and they need to stop.

Cllr Leeman advised the minutes of the meeting dated 15<sup>th</sup> September 2020 cannot be amended as they were accepted as being correct at the meeting held on 6<sup>th</sup> October 2020.

It was proposed by Cllr Crowther, seconded by Cllr Leeman and  
**RESOLVED** the last three sentences of item 15 are removed.

It was proposed by Cllr Tayler, seconded by Cllr Leeman and  
**RESOLVED** the minutes of the meeting held on 15<sup>th</sup> September 2020, having been amended be accepted as a true and complete record.

Cllr Bryne abstained from voting and asked this be noted.

## 8. Planning

8.1 The following planning application has been received during the period 1<sup>st</sup> October 2020 - 29<sup>th</sup> October 2020.

Planning App	Address	Work
20/02002/COUQ	Ufton Hill Farm, Ufton, Leamington Spa, CV33 9PL	Change of use of agricultural building to dwelling house –

8.2 Planning decisions received during the period 1<sup>st</sup> October 2020 – 29<sup>th</sup> October 2020.

Planning App	Address	Decision
20/02002/COUQ	Ufton Hill Farm, Ufton, Leamington Spa, CV33 9PL	Withdrawn

8.3 Other planning information - None

## 9.0 Matters Arising from previous meeting held on 6<sup>th</sup> October 2020 which are not on the Agenda

9.1 Fly-tipping – Warwickshire Wildlife Trust will be using the £1000 donation for work around Ufton Fields, it will not be used at Bishops Itchington.

## 10. Finance

### 10.1 Monthly Budget report

To note the budget report for the period 01.04.2020 – 29.10.2020.

Cllr Crowther requested it be noted whilst the Cashbook balances, the Trial Balance sheet does not. It transpired the Clerk had not included one payment of £67.20 on the analysis side of the cashbook. The Clerk will amend the cashbook.

Following this explanation by Cllr Crowther, it was proposed by Cllr Crowther, seconded by Cllr Tayler and

**RESOLVED** the accounts be accepted.

### 10.2 Payments made since last meeting

Name	£
Eon electricity usage 01.07.2020 – 30.09.2020	196.49

### 10.3 To authorise the following payments:

Name	£
Clerks Salary – October 2020	
Mrs J Chapman reimbursement for Ufton News Printing for November 2020	36.80
Mrs J Chapman reimbursement of Zoom costs £14.39 per month split between 3 Parish Councils (Oct)	4.79
Mrs J Chapman reimbursement for 100 First Class Stamps (previous purchase was on 3 <sup>rd</sup> June 2019)	76.00
Mrs J Chapman reimbursement for one third of SLCC membership (Total fee £136.00)	45.33
Mrs J Chapman reimbursement for one third of CiLCA registration (Total fee £410.00)	136.66
WALC Training fees for Cllr Tayler, Cllr Crowther and Cllr Baldwin – Improving Parish Council Relationships 14.11.2020	90.00
Royal British Legion – donation for Remembrance wreath	25.00

Cllr Leeman objected to the donation of £25.00 to The Royal British Legion. Cllr Leeman asked for payments to charities to be an Agenda item at the next Parish Council meeting.

It was proposed by Cllr Leeman, seconded by Cllr Crowther and **RESOLVED** all the payment except the payment to The Royal British Legion be paid.

It was proposed by Cllr Tayler, seconded by Cllr Crowther and **RESOLVED** the donation to The Royal British Legion be paid.

Cllr Leeman abstained from voting.

- 10.4 Other payments made £35.00 by Direct Debit on 15<sup>th</sup> November 2020 - Information Commissioners Office - noted.
- 10.5 Approval of Implementation of National Pay Awards (clerk's salary) backdated to 1<sup>st</sup> April 2020. As this pay increase is contractual the increase was noted by the Cllrs.
- 10.6 Receipt of second half of precept £4485.00 on 28<sup>th</sup> September 2020 - noted

**11. Ufton Village Hall**

Cllr Crowther advised the planned letter to be sent to the whole of the village asking for volunteers to step forward has been delayed. A letter will be issued asking for volunteers to fill the spaces on the Village Hall Committee, the Parish Council and the Parochial Church Council. Cllrs Baldwin and Crowther have written and proofed the letter, it is currently being printed.

**12. HS2**

Cllr Leeman expressed dissatisfaction with the reply the Clerk has received to the five Freedom of Information requests she submitted to HS2.

It was proposed by Cllr Leeman, seconded by Cllr Crowther and **RESOLVED** the Clerk write five individual letters to HS2 requesting the information again. The Clerk to also write to the Information Commissioner explaining the Parish Councils dissatisfaction at the reply received from HS2.

Cllr Baldwin expressed dissatisfaction in the way HS2 has treated the local populace with regards to the closure of the A425. HS2 ignored a request to delay the closure of the A425 so business and residents could prepare. There will be a road closure from Bascote crossroads to Harbury when they repair the holes where the power cable was jointed.

Cllr Crowther advised he is still awaiting a copy of HS2's report on the Church and it's foundations and the implications of the traffic, in particular the tunnel boring machine will have on it. Cllr Crowther has now been advised Laing Murphy has the report and it will be forwarded in due course.

Cllr Crowther advised Orbit Housing Group has confirmed they own the grassed area outside the village hall, and they are prepared to sell the land to the village hall for £1. The Clerk will approach HS2 to see if they would be prepared to tarmac and chevron the area. This extra parking may then allow the layby on the A425 to be shut, which may benefit the progress of the Pelican crossing.

The Bus service has altered following the closure of the A425. The Clerk will put a copy of the revised timetable on the Noticeboard and pass a copy to Cllr Baldwin.

**13. Parish Boundary**

No further news from De Vere Group, Cllr Crowther has chased it up, but may need to seek assistance from Jeremy Wright MP once more.

**14. Ufton Newsletter**

- 14.1 To be deferred to the next meeting to allow the Cllrs to digest the information in the enclosure.
- 14.2 Following discussion the Clerk agreed to continue producing the Ufton News and the Cllrs agreed to support the Clerk by offering items to be included. Cllr Crowther apologised to the Clerk for any offence his recent email regarding the Ufton News, may have caused, this was never his intention. The Clerk accepted Cllr Crowther's apology.

**15. Dog Fouling**

Some dog owners/walkers are allowing their dogs to foul the cemetery, this is not acceptable. The Clerk will include an item in the next Ufton News.

**16. Long Itchington Neighbourhood Plan**

The Cllrs did not wish to comment on Long Itchington's Neighbourhood plan.

It was proposed by Cllr Crowther, seconded by Cllr Baldwin and  
**RESOLVED** the Clerk will write to Long Itchington Parish Council, congratulate them on the plan, the work involved and wish them well for the referendum.

**17. Ufton Cartpond**

Cllr Tayler advised the pond company who had offered a competitive price to undertake the work to the pond are not responding to his contact requests. Cllr Bryne and Cllr Tayler will make enquiries with the company who did the work at Long Itchington's pond and report back at a future meeting.

**18. Items for next Agenda**

None were offered, Cllrs are to advise the Clerk if they wish anything to be included. Cllr Byrne asked for Dog Fouling to be included on the next Agenda.

**19. Date of Next Meeting** Tuesday 1<sup>st</sup> December 2020

Meeting ended 21:46 hrs

Signed

Date