

**Ufton Parish Council  
Parish Council Meeting  
Tuesday 5<sup>th</sup> October 2021.  
AGENDA**

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA  
Email: [uftonpc@gmail.com](mailto:uftonpc@gmail.com) Tel: 01926 716191

**To all Parish Councillors**

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 5<sup>th</sup> October 2021 in Ufton Village Hall commencing at 8.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to attend the meeting.

**1. Record of Members Present**

**2. Apologies for Absence**

**3. Acceptance of Apologies**

**4. Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

**5. Dispensations**

To receive and consider granting dispensation requests.

**6. Open Forum – (15minutes)**

Members of the public may raise any matter relating to items on the agenda here.

WCC / SDC Representatives Reports

**7. Minutes of Last Parish Council**

7.1 To approve the minutes of the Annual Parish Council meeting held on 4<sup>th</sup> May 2021.  
Enclosure A

7.2 To approve the minutes of the Parish Council meeting held on 4<sup>th</sup> May 2021.  
Enclosure B

7.3 To approve the minutes of the Extraordinary Parish Council meeting held on 1<sup>st</sup> June 2021.  
Enclosure C

**8. Planning**

8.1 The following planning application has been received and decided during the period 28<sup>th</sup> April 2021 – 30<sup>th</sup> September 2021.

Planning No.	Address	Proposal	Comments due by
21/02526/FUL	Wood Farm, The Barn Ridgeway Lane Ufton CV33 9PH	Change of use of land to residential	Due by 16.09.21
21/02871/FUL	Oak Farm House, Ufton Fields, Ufton	Replacement and relocation of gas flue above porch on rear elevation	13.10.21
21/02872/LBC	Oak Farm House, Ufton Fields, Ufton	Replacement and relocation of gas flue above porch on rear elevation	13.10.21
21/02787/FUL	Ufton Hill Farm, Bascote Road, Ufton, CV33 9PL	Erection of agricultural building for housing livestock	13.10.21

8.2 The following planning decisions have been received during the period 28<sup>th</sup> April 2021 – 30<sup>th</sup> September 2021

Planning No.	Address	Decision
21/01133/FUL	Wedgenock Ufton Fields Ufton CV33 9PE	Permission with conditions
21/01385/VARY	Oak Tree Barn Leamington Road Ufton CV33 9PH	Variation permitted with conditions
21/00039/FUL	The Stone Barn Ufton Fields Ufton CV33 9PE	Permission with conditions
21/01587/FUL	Corner Cottage, White Hart Lane. Ufton	Permission with conditions

8.3 Other planning information - None

9. **Matters Arising from previous meeting held on 4<sup>th</sup> May 2021 which are not on the agenda**  
None

10. **Finance**

10.1 **Bank Balance**

As of 30<sup>th</sup> September 2021, £13919.25 Enclosure D

10.2 **Income received since last meeting**

£28.80 – reimbursement from Birdingbury Parish Council for internet fees (Apr, May, June, July @ £7.20 per month). Incorrect bank details.  
£4485.00 Precept – (second half)

10.3 **Payments made since last meeting:**

Name	£
Clerk Salary May, June,	
Mrs J Chapman reimbursement for Ufton News printing June, July	67.20
Community Action Suffolk – Insurance Renewal 2021 – 2022	234.08
WALC Membership renewal – 2021 – 2022	123.00
HMRC contributions for months 1, 2 and 3	130.60
Reimbursement to Chairman, Cllr Tayler following expenditure	30.00
Clerk Salary July 2021	
EON 01.04.21 – 30.06.21 Streetlights	203.71
EON Maintenance 01.04.21 – 30.06.21	23.29

10.4 **To authorise the following payments**

Name	£
Clerk Salary August 2021	
Mrs J Chapman reimbursement for Ufton News printing August, September,	67.20
Mrs J Chapman reimbursement for parking charges Warwickshire County Council Planning Committee 03.08.21	2.70
DM Payroll Services Ltd - administration of payroll services 2020/2021 second half of year	60.00
HMRC July, August, September	130.60
Mr J Tayler reimbursement for Jimdo website renewal.	108.00
E.on Street Lighting Maintenance July, August and September	23.29
Clerk Salary September 2021	
Mrs J Chapman reimbursement for Ufton News printing October	

10.5 **Annual Governance and Accountability Return 2020/21**

For noting only - The Clerk has received confirmation from PKF Littlejohn (external auditors) that they have received the AGAR documents for 2020/21 and have logged the notification of exempt status.

10.6 **Quarter 2 Budget Information (01.04.21 – 31.09.21)**

Enclosure E

11. **HS2**

To receive any update on HS2 work within the vicinity.

12. **Parish Boundary**

Deferred to next meeting

- 13. Suggested Improvements to Ufton Village**  
To receive suggestions following an informal village walkabout carried out by Cllrs Tayler and Byrne and agree action to be taken. Enclosure F.
  
- 14. South Warwickshire Council Public Consultation**  
To determine Ufton Parish Council's response to this consultation.
  
- 15. Items for Next Agenda**
  
- 16. Date of Next Meeting** 2<sup>nd</sup> November 2021

**Jackie Chapman**  
**Clerk to the Parish Council**