

Ufton Parish Council
Parish Council Meeting
Immediately following the Annual Parish Council Meeting which starts at 8.00 pm on
Tuesday 5th July 2022.
AGENDA

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA
 Email: uftonpc@gmail.com Tel: 01926 716191

To all Parish Councillors

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 5th July 2022 in Ufton Village Hall commencing at 8.00 pm for the purpose of transacting the following business.

Members of the public and press are welcome to attend the meeting.

1. Record of Members Present

2. Apologies for Absence

3. Acceptance of Apologies

4.. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. Dispensations

To receive and consider granting dispensation requests.

6. Open Forum – (15minutes)

Members of the public may raise any matter relating to items on the Agenda here.

WCC / SDC Representatives Reports

7. Minutes of Last Parish Council

7.1 To approve the minutes of the Annual Parish Council meeting held on 3rd May 2022.
 Enclosure A

7.2 To approve the minutes of the ordinary meeting of the parish council held on 3rd May 2022.
 Enclosure B

8. Planning

8.1 The following planning applications have been received since the last meeting held on 3rd May 2022.

Planning No.	Address	Proposal	Comments due by
22/01540/FUL	Fieldgate 12 White Hart Lane Ufton Leamington Spa CV33 9PJ	Two storey side and front extensions, single storey extensions to rear and new render finish.	No representation was submitted on 28.06.22
22/01519/LDP	September Lodge Ufton Fields Ufton Leamington Spa CV33 9NZ	Class E Permitted Development Garden Building	UPC has not been consulted, as this is permitted development.
22/01520/FUL	September Lodge Ufton Fields Ufton Leamington Spa CV33 9NZ	Single storey side extension	No representation was submitted on 28.06.22

8.2 The following planning decisions have been received since the last meeting held on 3rd May 2022.

Planning No.	Address	Decision
22/01106/TPO	The Old Rectory Southam Road Ufton Leamington Spa CV33 9PF	TPO – approved works
22/00157/FUL	4 Field Close Ufton CV33 9PU	Permission with conditions
22/00691/FUL	The Willows 12 White Hart Lane Ufton Leamington Spa CV33 9PJ	Permission with conditions

8.3 Other planning information – none

9. Matters Arising from previous meeting held on 3rd May 2022 which are not on the Agenda

10. Finance

10.1 Bank Balance and Bank Reconciliation

As at 30th June 2022 £12,435.05 Enclosure C

10.2 Financial Information for the quarter 01.04.22 – 30.06.22

Enclosure D

10.2 To authorise the following payments: Enclosure E

Name	£
Clerk salary for May 2022	
Mrs J Chapman reimbursement for Ufton News June 2022 printing	8.40
Clerk salary for June 2022	
Mrs J Chapman reimbursement for Ufton News July 2022 printing	TBC
EON Streetlight maintenance for quarter 01.04.22 – 30.06.22 inv 111925	23.29
EON Streetlight maintenance for quarter 01.04.21 – 30.06.21 inv 112864 (querying this with Eon)	23.29
WALC Training Agendas & Minutes - Clerk 07.06.22	36.00
HMRC 01.04.22 – 30.06.22	132.80

10.3 To note credit - Enclosure F

Name	£
EON – Seasonal credit charges 01.04.21 – 30.11.21	54.22

10.4 To consider Insurance Quotes and select a provider

Enclosure G

11. HS2

To receive an update on HS2 work within the vicinity.

12. Parish Boundary

Deferred to next meeting. Clerk to provide Cllr Crowther with suggested letter.

14. Flies

As requested by Cllr Byrne

15. Stratford District Council Code of Conduct

To consider adoption of the Local Government Association Code of Conduct, which has been adopted by Stratford District Council. Enclosure H

15.1 Declaration of Interests Form

To be completed by all Councillors if the Code of Conduct is adopted. Enclosure I

16. Ufton Newsletter

To review the purpose of the Ufton Newsletter, following the demise of the Ufton Parochial Church Council and the changes in the running of the Village Hall. Enclosure J

17. Arnold Baker on Local Council Administration 13th Edition

To consider purchasing the upcoming revised edition of Arnold Baker. Enclosure K

- 18. Adoption of Warwickshire Rural Community Council Housing Needs Survey for Ufton Parish Council**
To consider formally adopting the Warwickshire Rural Community Housing Needs Survey for Ufton. Enclosure L
- 19. Items for Next Agenda**
Ufton Parish Council Standing Orders, Ufton Parish Council Financial Regulations, Risk Assessment.
- 20. Date of Next Meeting** Tuesday 6th September 2022. (no meeting in August)

Jackie Chapman
Clerk to the Parish Council