

# Ufton Parish Council

## Minutes of the meeting held on Tuesday 2<sup>nd</sup> January 2024 in Ufton Village Hall

Meeting commenced 20:03 hrs.

**1. Record of Members present**

Cllrs Tayley, Crowther, Looney, Byrne

**2. Apologies for absence**

Cllrs Baldwin

**3. Acceptance of Apologies**

Cllr Baldwins apologies could not be accepted as no reason was given for his absence.

**4. Declaration of Interest**

Councillors were reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

Cllr Crowther agenda item 12

**5. Dispensations - None declared**

**6. Co-option of Parish Councillor**

It was proposed by Cllr Baldwin, seconded by Cllr Taylor and  
**RESOLVED** to co-opt Sarah Thoday to the role of Parish Councillors

Cllr Thoday signed the Declaration of Office and will complete the Declaration of Interest form before the next meeting.

**7. Open Forum – (15minutes)**

None

**Stratford District Councillor Ostrander**

Cllr Ostrander – Cllr Ostrander's report was circulated prior to the meeting and all Cllrs confirmed they had read it. Cllr Ostrander is now on the Planning Committee. Cllr Ostrander is due to attend a Police Liaison Meeting at Galanos House on 27<sup>th</sup> January 2024.

**County Cllr Kettle**

Cllr Kettle advised HS2's reply to his complaint regarding ragwort was very poor, therefore the complaint is going to the next stage, HS2 Adjudicator. Warwickshire County Council is still completing the budget process for 2024 – 2025. It is highly likely there will be an increase in the Council Tax. There has been an increase in the number of children being excluded from schools. They are being placed at other schools, Warwickshire County Council are having to pick up the travel costs.

**8. Minutes of Last Parish Council**

**8.1** The minutes of the meeting held on 7<sup>th</sup> November 2023 were agreed as being a true and complete record.

**9. Planning**

**9.1** No planning applications have been received since the last meeting held on 7<sup>th</sup> November 2023.

**9.2** No planning decisions have been received since the last meeting held on 7<sup>th</sup> November 2023.

**10. Matters Arising from previous meeting held on 7<sup>th</sup> November 2023 which are not on the Agenda**

The Clerk has written to the resident within the village who wishes to install a bench on the Southam Road. Neither the Clerk of the Chair have received any further communication on the matter.

**11. Finance**

**11.1 Bank Balance and Bank Reconciliation as at 31<sup>st</sup> December 2023**

It was proposed by Cllr Looney, seconded by Cllr Crowther and **RESOLVED** the bank reconciliation is correct. Cllr Tayler signed the paperwork.

**11.2 Payments made since last meeting held on 7<sup>th</sup> November 2023**

Name	£
Mrs J Chapman – reimbursement for land search title register and title plan	6.00
Mrs J Chapman – reimbursement for Royal British Legion donation	20.00
Mrs J Chapman – backdated pay award difference from 01.04.23 – 30.11.23	134.40
Mr I Crowther reimbursement of postage costs relating to land query	7.65
Ufton Parochial Church Council – Grass Cutting 2023	1200.00

**11.3 To authorise the following payments:**

Name	£
Clerk salary December 2023 paid on the 1 <sup>st</sup> of the following month by Standing Order	
Mrs J Chapman printing of November December and January Ufton Newsletter (2 x £14.40)	28.80
HMRC 01.10.23 – 31.12.23	207.40
EON Maintenance of streetlights 01.09.23 – 31.12.23	37.80
Stratford District Council Uncontested election fee for 4 <sup>th</sup> May 2023 Invoice 2025772	100.00
Ufton Village Hall Rental for Winter Warmer sessions (x 4)	120.00
Warwickshire Rural Community Council refund of balance of Winter Warmer Grant (£200 - £120.00)	80.00

It was proposed by Cllr Crowther, seconded by Cllr Looney and **RESOLVED** all payments by made.

**11.4 To note change in standing order payment to Clerk to reflect pay award for 2023**

Noted

**11.5 Budget Calculation and Precept Requirement for 2024 – 2025**

It was proposed by Cllr Leeman, seconded by Cllr Crowther and **RESOLVED** the precept for 2024 – 2025 there be no increase and will remain at £9867

**12. HS2**

There was no discussion.

**13. Parish Boundary**

Progress is still slow. The Clerk was asked to contact Stratford District Council to see if they are able to assist.

**14. Items for Next Agenda**

Ufton/Harbury Solar Farm Community Benefit

**16. Date of Next Meeting Tuesday 6<sup>th</sup> February 2024.**

Meeting closed 21:20 hrs

Signed

Date