

Ufton Parish Council

Minutes of the meeting held on Tuesday 5th July 2022 in Ufton Village Hall

Meeting commenced 20:31 hrs.

1. Record of Members present

Cllrs Leeman, Crowther, Baker, Looney, and Mrs J Chapman (Clerk)

2. Apologies and reasons for Absence

Cllr Tayler – personal

Cllr Baldwin – personal

3. Acceptance of Apologies

RESOLVED to accept Cllr Tayler's and Cllr Baker's apologies

In Cllr Tayler's (Chair) absence, Cllr Leeman took the role of Chair for the meeting.

4. Declaration of Interest

Councillors were reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

Cllr Crowther – Parish Boundary

5. Dispensations - None declared

6. Open Forum – (15minutes)

No members of the public were in attendance

Neither District Cllr Adam nor County Cllr Kettle were in attendance.

7. Minutes of Last Parish Council

7.1 Following Cllr Leeman's apologies being added, the minutes of the Annual Parish Council meeting held on Tuesday 3rd May 2022 were agreed as being a complete and true record of the meeting and were signed accordingly.

7.2 Following Cllr Leeman's apologies being added the minutes of the Parish Council meeting held on Tuesday 3rd May 2022 were agreed as being a complete and true record of the meeting and were signed accordingly.

8. Planning

8.1 The following planning applications have been received since the last meeting held on 3rd May 2022.

Planning No.	Address	Proposed work	Comments due by
22/01540/FUL	Fieldgate 12 White Hart Lane Ufton Leamington Spa CV33 9PJ	Two storey side and front extensions, single storey extensions to rear and new render finish.	No representation was submitted on 28.06.22
22/01519/LDP	September Lodge Ufton Fields Ufton Leamington Spa CV33 9NZ	Class E Permitted Development Garden Building	UPC has not been consulted, as this is permitted development.
22/01520/FUL	September Lodge Ufton Fields Ufton Leamington Spa CV33 9NZ	Single storey side extension	No representation was submitted on 28.06.22

The Clerk advised the Cllrs, SDC has sent an email asking if Ufton Parish Council were prepared to reconsider their support of application 22/01179/FUL (Oak Tree Barn) as they are minded to refuse it. Cllrs agreed they have no reason to change their decision. It is likely the case will go to Committee. Cllr Tayler has indicated he will attend any Planning Committee to express the Parish Council's support for the application.

8.2 The following planning decisions have been received since the last meeting held 3rd May 2022.

Planning No.	Address	Decision
22/01106/TPO	The Old Rectory Southam Road Ufton Leamington Spa CV33 9PF	TPO – approved works
22/00157/FUL	4 Field Close Ufton CV33 9PU	Permission with conditions
22/00691/FUL	The Willows 12 White Hart Lane Ufton Leamington Spa CV33 9PJ	Permission with conditions

8.3 Other planning information – none

9. Matters Arising from previous meeting held on 5th April 2022 which are not on the Agenda
None

10. Finance

10.1 Bank Balance and Bank reconciliation as 30th June 2022

Was £12,435.05 Cllr Leeman signed the bank reconciliation as being correct,

10.2 Financial Information for the quarter 01.04.22 – 30.06.22

Noted

10.3 To authorise the following payments:

Name	£
Clerk salary for May 2022	
Mrs J Chapman reimbursement for Ufton News June 2022 printing	8.40
Clerk salary for June 2022	
EON Streetlight maintenance for quarter 01.01.22 – 31.03.22 invoice 111925	23.29
WALC Training Agendas & Minutes - Clerk 07.06.22	36.00
HMRC 01.04.22 – 30.06.22	132.80

RESOLVED the payments be made.

The payment for EON Streetlight maintenance for quarter 01.04.21 – 30.06.21 invoice 112864, was deferred for the Clerk to check its validity

10.4 To note credit

Eon seasonal credit charges 01.04.21 – 30.11.21 £54.22 – noted

10.5 Insurance Renewal 2022 – 2023

RESOLVED to accept the quote from Zurich Insurance £264.00 for the period 01.07.22 – 30.06.23

11. HS2

The management of the road closure whilst the pedestrian crossing is being installed on the A425 is of concern. The road is closed, then bits are opened, drivers are moving the barriers to go through the closed road, traffic is entering White Hart Lane from Ufton Hill, despite the “no entrance” signs, drivers are being abusive to residents and Ufton Fields is being used as a rat run, with all types of vehicles going up and down what is a single track road (former gated road).

Cllrs have not received an update from LM's Engagement Officer every month as promised. One update was received in May 2022, none since. Cllr expressed their dissatisfaction.

TBM Dorothy is due to come through the village soon.

ACTION – Clerk to establish if the dates are known.

12. **Parish Boundary**
Deferred to next meeting
13. **Queen's Jubilee**
Cllr's Tayer and Byrne along with the Clerk will meet with the licensees of the White Hart to discuss arrangements relating to the lighting of the Jubilee Beacon.
14. **Flies**
Not discussed as Cllr Byrne was not at the meeting.

15. **Stratford District Council Code of Conduct.**

RESOLVED to adopt the Code of Conduct

- 15.1 **Declaration of Interests Form**
Clerk to circulate the DOI form again. All Cllrs are to complete it and return to the Clerk by 22nd July 2022.
16. **Ufton Newsletter**
It was agreed a combined Newsletter will be circulated for July/August 2022 and parishioners will be asked for their feedback. The newsletter will be discussed again at the September meeting.

17. **Arnold Baker on Local Council Administration 13th Edition**

RESOLVED to purchase a copy.

18. **Adoption of Warwickshire Rural Community Council's Housing Need Survey for Ufton Parish Council**

RESOLVED to adopt the survey

ACTION – Clerk to advise Stratford District Council

19 **Items for next Agenda**

Risk Assessment, HS2, Parish Boundary, Newsletter, Update on Solar Farm planning application

Meeting closed 21:10 hrs

Signed

Date