

Ufton Parish Council

Minutes of the meeting held on Tuesday 7th May 2024 in Ufton Village Hall

Meeting commenced 20:20 hrs.

1. Record of Members present

Cllrs Looney, Hiatt, Thoday, Baldwin, Byrne, Crowther, and Mrs J Chapman (Clerk)

2. Apologies for absence

Cllrs Tayler

3. Acceptance of Apologies

Cllr Tayler's apologies were accepted.

4. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

Cllr Crowther Agenda Item 12

5. Dispensations

To receive and consider granting dispensation requests.

None

6. Open Forum – (15minutes)

District Cllr Ostrander went through her report, which had been circulated to Cllrs in advance of the meeting.

7. Minutes of Last Parish Council

7.1 The minutes of the Parish Council meeting held on 2nd April 2024 were agreed as being a true and complete record.

8. Planning

8.1 The following planning application has been received since the last meeting held on 2nd April 2024.

Planning No	Address	Proposals	Comments
24/00671/FUL	5 Ufton Fields Ufton	Extensions and alterations to dwelling including demolition of existing single storey rear extension; erection of two storey rear extension; new garage with first floor accommodation above and single storey link to main dwelling; new porch entrance; and formation of new driveway including alterations to existing boundary features.	
Warwickshire County Council	Ufton Hill Landfill Site, Southam Road, Ufton, CV33 9PP	Variation of conditions 2,13 and 14 of planning permission ref: S/91/1659 to amend the approved pre-settlement restoration profile, final restoration scheme and to agree an aftercare scheme and long-term ecological management plan.	No comment

To adopt the "Support" comments submitted by the Clerk under delegated authority, pending approval at the meeting 7th May 2024

It was proposed by Cllr Baldwin, seconded by Cllr Crowther and
RESOLVED to ratify the delegated comments of support submitted by the
 Clerk against application 24/00671/FUL.

8.2 No planning decisions have been received since the last meeting held on 2nd April 2024.

9. Matters Arising from previous meeting held on 2nd April 2024 which are not on the agenda
 None

10. Finance

10.1 Bank Balance and Bank Reconciliation

As of 30th April 2024, were signed as being correct.

10.2 To authorise the following payments: Enclosure D

Name	£
Clerk salary April 2024 paid on the 1 st of the following month by Standing Order	
Mrs J Chapman printing of May 2024 Ufton Newsletter (180 x 0.08 = 14.40)	14.40
Mrs J Chapman reimbursement of stationary expenditure A4 lever arch file and file dividers	4.77
WALC 2024 Annual Subs Invoice 874	146.00
WALC Training Invoice 744 (Cllrs Hiatt and Thoday)	72.00
DM Payroll Services Ltd Administration of payroll for 2024/2025 financial year	120.00
Npower invoice streetlights 01.01.24 – 31.03.24	484.07

It was proposed by Cllr Crowther, seconded by Cllr Hiatt and
RESOLVED to authorise the payments.

10.3 Annual Governance and Accountability Return 2023/2024 Part 2 – Certificate of exemption authorisation.

It was proposed by Cllr Hiatt, seconded by Cllr Thoday and
RESOLVED to authorise the Certificate of Exemption by the Chairman and
 the Responsible Financial Officer

10.4 Annual Governance and Accountability Return 2023/2024 Section 1 – Annual Governance Statement 2023/2024

It was proposed by Cllr Hiatt, seconded by Cllr Thoday and
RESOLVED to approve the Annual Governance Statement 2023/24

10.5 Annual Governance and Accountability Return 2023/2024 Section 2 – Accounting Statements 2022/2023

It was proposed by Cllr Hiatt, seconded by Cllr Thoday and
RESOLVED to approve the Accounting Statements 2023/24

11. HS2
 No update.

12. Parish Boundary
 No update

13. Items for Next Agenda
 None

14. Date of Next Meeting Tuesday 4th June 2024

Meeting closed 21:10 hrs

Signed

Date