

**Ufton Parish Council  
Parish Council Meeting  
8.00pm Tuesday 7<sup>th</sup> July 2020  
AGENDA**

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA  
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**To all Parish Councillors**

You are hereby summoned to attend an online meeting of Ufton Parish Council to be held virtually on Tuesday 7<sup>th</sup> July 2020 commencing at 8.00pm, for the purpose of transacting the following business.

**1. Record of Members Present**

**2. Apologies for Absence**

**3. Acceptance of Apologies**

**4. Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

**5. Dispensations**

**6. Open Forum – (15minutes)**

Parishioners of Ufton are invited to address the Parish Council on relevant matters for maximum of 3 minutes

WCC / SDC Representatives Reports

**7. Minutes of Last Parish Council**

- 7.1 To approve and sign the minutes of the Extra Ordinary Parish Council meeting held on 10<sup>th</sup> March 2020 and the Extraordinary Meeting held on 21<sup>st</sup> March 2020.  
Enclosure A and Enclosure B

**8. Matters Arising**

- 8.1 HS2  
8.2 Parish Boundary  
8.3 Highway Issues  
8.4 Cart Pond

**9. Planning**

- 9.1 No planning applications have been received.

Planning Application	Address	Request	Ufton PC response
20/01212/FUL	College End Ufton Fields Ufton	Demolition of existing building and erection of a new dormer bungalow	Supported

- 9.2 There have been no planning decisions during the period 10.03.2020 – 30.06.2020

- 9.3 Other planning information - None

**10. Finance**

**10.1 Monthly Budget report**

To note the budget report for the period 01.04.19 – 31.03.2020 Enclosure C

To note the budget report for the period 01.04.2020 – 30.06.2020 Enclosure D

10.2 **To authorise the following payments:**

<b>Name</b>	<b>£</b>
Clerks Salary – April 2020, May 2020, June 2020	567.51
Mrs J Chapman reimbursement for Ufton News Printing for April, May, June and July 2020 (4 lots @ £33.60 = £134.40) Plus COVID19 Leaflet printing 125 sheets £10.00	144.40
Mrs J Chapman reimbursement of Zoom costs £14.39 per month split between 3 Parish Councils	4.80
EON Electricity for the period 01.10.2019 – 31.12.2019 £178.31 plus 01.01.2020 – 31.03.2020 £203.27	381.58
EON Street Lighting Maintenance 01.01.2020 – 31.03.2020	23.29
WALC Membership Renewal 2020 – 2021	123.00

10.3 **Income received**

Precept £4,485

10.4 **Annual Governance and Accountability Return 2019/2020 Part 2 – Certificate of exemption authorisation. Enclosure E**

Authorisation of Certificate of Exemption by Chairman and Responsible Financial Officer

10.5 **Annual Governance and Accountability Return 2019/2020 Part 1 – Annual Governance Statement 2019/2020 Enclosure F**

For all Councillors to consider and determine approval of the Annual Governance Statement 2019/20

10.6 **Annual Governance and Accountability Return 2019/2020 Part 2 – Accounting Statements 2019/2020 Enclosure G**

For all Councillors to consider and determine approval of the Accounting Statements 2019/20

11. **Residents query relating to the payment of £1200 grant to the Ufton Parochial Church Council towards the cost of grass cutting**

The Clerk has received two separate requests from residents querying the payment of the grant to UPCC in light of an article in Southam Town Council's Newsletter where it stated the Town Council would no longer be paying towards the cutting of the grass, as it is "ultra vires". **Enclosure H**

12. **Marking the death of a senior national figure**

Brought forward from last meeting **Enclosure I**

13. **Dog Fouling**

Requested to be put on the agenda at the last meeting

14. **Timing of minutes**

As per Cllr Crowther's request at the end of the last meeting

15. **Frequency of meetings**

Considering the recent Covid19 virus and the lack of Parish Council meetings since March 2020, coupled with the small size of Ufton Parish, does the Parish Council wish to amend their meeting cycle from monthly to bi-monthly.

16. **Dates for next meetings to be agreed.**

17. **Items for next meeting**

18. **Date of Next Meeting** Tuesday 1<sup>st</sup> September 2020

**Jackie Chapman**  
**Parish Clerk**  
**01.07.2020**

If members of the Public wish to join the virtual meeting, please contact the Clerk for joining instructions