

**Ufton Parish Council**  
**Parish Council Meeting**  
**8.00pm Tuesday 3<sup>rd</sup> November 2020**  
**AGENDA**

Contact Address: 12 St Michaels Close, Ufton, Leamington Spa, CV33 9PA  
Email: [uftonpc@gmail.com](mailto:uftonpc@gmail.com) Tel: 01926 716191

**To all Parish Councillors**

You are hereby summoned to attend an online meeting of Ufton Parish Council to be held virtually on Tuesday 3<sup>rd</sup> November 2020 commencing at 8.00pm, for the purpose of transacting the following business.

If any member of the public wishes to attend the meeting please contact the Clerk no later than 4.00pm on the day of the meeting to obtain joining instructions.

**1. Record of Members Present**

**2. Apologies for Absence**

**3. Acceptance of Apologies**

**4. Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

**5. Dispensations**

To receive and consider granting dispensation requests

**6. Open Forum – (15minutes)**

Members of the public may raise any matter relating to items on the Agenda here.

WCC / SDC Representatives Reports

**7. Minutes of Last Parish Council**

7.1 To approve the minutes of the ordinary meeting of the parish council held on 6<sup>th</sup> October 2020.  
Enclosure A

**8. Planning**

8.1 The following planning application has been received during the period 1<sup>st</sup> October 2020 - 29<sup>th</sup> October 2020.

<b>Planning App</b>	<b>Address</b>	<b>Work</b>
20/02002/COUQ	Ufton Hill Farm, Ufton, Leamington Spa, CV33 9PL	Change of use of agricultural building to dwelling house –

8.2 Planning decisions received during the period 1<sup>st</sup> October 2020 – 29<sup>th</sup> October 2020.

<b>Planning App</b>	<b>Address</b>	<b>Decision</b>
20/02002/COUQ	Ufton Hill Farm, Ufton, Leamington Spa, CV33 9PL	Withdrawn

8.3 Other planning information - None

**9.0 Matters Arising from previous meeting held on 6<sup>th</sup> October 2020 which are not on the Agenda**

9.1 Fly-tipping – update received from Warwickshire Wildlife Trust.

**10. Finance**

**10.1 Monthly Budget report**

To note the budget report for the period 01.04.2020 – 29.10.2020 Enclosure B

**10.2 Payments made since last meeting**

<b>Name</b>	<b>£</b>
Eon electricity usage 01.07.2020 – 30.09.2020	196.49

10.3 **To authorise the following payments:**

<b>Name</b>	<b>£</b>
Clerks Salary – October 2020	
Mrs J Chapman reimbursement for Ufton News Printing for November 2020	36.80
Mrs J Chapman reimbursement of Zoom costs £14.39 per month split between 3 Parish Councils (Oct)	4.79
Mrs J Chapman reimbursement for 100 First Class Stamps (previous purchase was on 3 <sup>rd</sup> June 2019)	76.00
Mrs J Chapman reimbursement for one third of SLCC membership (Total fee £136.00)	45.33
Mrs J Chapman reimbursement for one third of CiLCA registration (Total fee £410.00)	136.66
WALC Training fees for Cllr Tayler, Cllr Crowther and Cllr Baldwin – Improving Parish Council Relationships 14.11.2020	90.00
Royal British Legion – donation for Remembrance wreath	25.00

10.4 Other payment - £35.00 by Direct Debit on 15<sup>th</sup> November 2020 - Information Commissioners Office.

10.5 Approval of Implementation of National Pay Awards (clerk's salary) backdated to 1<sup>st</sup> April 2020.

10.6 Receipt of second half of precept £4485.00 on 28<sup>th</sup> September 2020

**11. Ufton Village Hall**

To receive any update on the Village Hall.

**12. HS2**

To receive an update on HS2 work within the vicinity

**13. Parish Boundary**

To receive an update from Cllr Crowther

**14. Ufton Newsletter**

14.1 To determine if Ufton Parish Council wish to merge Ufton News with Harbury and Ladbrooke Village Newsletter. Enclosure C

14.2 To consider the Clerks request to no longer have responsibility for producing the Ufton News following negative feedback and to return to her original contracted hours. Enclosure D

**15. Dog Fouling**

Cllrs requested this item remain on the Agenda

**16. Long Itchington Neighbourhood Plan**

To determine if the Parish Council wishes to comment on Long Itchington's Neighbourhood Plan. Request forwarded to Cllrs by email on 7<sup>th</sup> October 2020. There have not been any requests for paper copies

**17. Ufton Cartpond**

To receive information from Cllr Tayler

**18. Items for next Agenda**

19. **Date of Next Meeting** Tuesday 1<sup>st</sup> December 2020

**Jackie Chapman**  
Parish Clerk