

Ufton Parish Council

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To all Parish Councillors

2nd November 2023

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 7th November 2023 in Ufton Village Hall, Southam Road, Ufton commencing at 8.00 pm for the purpose of transacting the following business.

Jackie Chapman
Clerk to Ufton Parish Council

Members of the public and press are welcome to attend the meeting.

AGENDA

1. **Record of Members Present**

2. **Apologies for Absence**

3. **Acceptance of Apologies**

4. **Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. **Dispensations**

To receive and consider granting dispensation requests.

6. **Open Forum – (15minutes)**

Members of the public may raise any matter relating to items on the Agenda here.

WCC / SDC Representatives Reports

7. **Minutes of Last Parish Council**

7.1 To approve the minutes of the Parish Council meeting held on 3rd October 2023. Enclosure A

8. **Planning**

8.1 No planning applications have been received since the last meeting held on 3rd October 2023.

8.2 No planning decisions have been received since the last meeting held on 3rd October 2023.

8.3 Clerk to update on 360 Peer Review of Stratford District Council's Planning Department.

9. **Matters Arising from previous meeting held on 3rd October 2023 which are not on the Agenda**

10. **Finance**

10.1 **Bank Balance and Bank Reconciliation**

As of 31st October 2023, Enclosure B

10.2 **Payments made since last meeting held on 3rd October 2023** Enclosure C

Name	£
Society of Local Council Clerks membership (1/4 of total fee £177.00)	44.25

10.3 **To authorise the following payments:** Enclosure D

Name	£
Clerk salary October paid on the 1 st of the following month by Standing Order	
Mrs J Chapman printing of November Ufton Newsletter	14.40
Npower electric streetlights 01.07.23 – 30.09.23	280.57
HMRC 01.07.23 – 30.09.23	169.40

- 10.4 Section 137 Donation**
To consider approval of £25 donation to Royal British Legion for a Poppy Wreath.
- 10.5 Winter Warm Hub Grant Approval**
Clerk to update Parish Council on grant application and award
- 11. HS2**
To receive any update on HS2 work within the vicinity.
To note drop in at Ufton Village Hall Tuesday 14th November 2 – 6 pm
- 12. Parish Boundary**
Cllr Crowther to update the meeting.
- 13. Co-option of Councillors**
Defer to January 2024 meeting
- 14. Frequency of Parish Council Meetings** Enclosure E
To discuss the frequency of the Parish Council meetings
- 15. Items for Next Agenda**
Budget for 2024 - 2025
- 16. Date of Next Meeting** Tuesday 5th December 2023 or 2nd January 2024.