

# Ufton Parish Council

## Minutes of the meeting held on Tuesday 5<sup>th</sup> October 2021

Meeting commenced 20:05 hrs.

**1. Record of Members present**

Cllrs Tayler, Looney, Byrne, Baker and Mrs J Chapman (Clerk)  
County Cllr Kettle, District Councillor Adam

**2. Apologies for Absence**

Cllr Baldwin, Crowther and Leeman

**3. Acceptance of Apologies**

All apologies were accepted.

**4. Declaration of Interest**

Councillors were reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.  
None declared

**5. Dispensations - None declared**

**6. Open Forum – (15minutes)**

None

**WCC / SDC Representatives Reports**

Cllr Kettle (WCC) first meeting since being elected. He advised the Covid rates in the area have doubled and are the highest they have been in the area. The impact of the schools going back has been significant. He attended a meeting with HS2 Minister Andrew Stevenson at Dallas Burston and is due to attend a meeting with Jeremy Wright M.P. re HS2. Parts of Welsh Road West are due to be shut for 3 months. Work is due to start on the Harbury Lane/Chesterton crossroads in Jan/Feb 2022.

20:31 Cllr Kettle left the meeting.

Cllr Adam – Boundary Commission, it is proposed Ufton is combined with Harbury and Ladbroke. Stratford District Council and Warwick District Council – public consultation to become South Warwickshire Council. Cllr Adam supports this proposal. Cllr Adam also attended the meeting with the HS2 Minister, he continues to push for information regarding the independent enforcement of HS2 and for HS2 to be more transparent.

The Chair thanked Cllr Adam for his support regarding the “fly” problem during the summer.

20:55 Cllr Adam left the meeting.

**7. Minutes of Last Parish Council**

7.1 The minutes of the Annual Parish Council meeting held on 4<sup>th</sup> May 2021 were agreed as being a true and complete record.

7.2 The minutes of the Parish Council meeting held on 4<sup>th</sup> May 2021 were agreed as being a true and complete record.

7.3 The minutes of the Extraordinary Parish Council meeting held on 1<sup>st</sup> June 2021 were agreed as being a true and complete record.

**8. Planning**

8.1 The following planning application were received during the period 28<sup>th</sup> April 2021 – 30<sup>th</sup> September 2021.

Planning No.	Address	Proposal	Comments due by
21/02526/FUL	Wood Farm, The Barn Ridgeway Lane Ufton CV33 9PH	Change of use of land to residential	Due by 16.09.21
21/02871/FUL	Oak Farm House, Ufton Fields, Ufton	Replacement and relocation of gas flue above porch on rear elevation	13.10.21
21/02872/LBC	Oak Farm House, Ufton Fields, Ufton	Replacement and relocation of gas flue above porch on rear elevation	13.10.21
21/02787/FUL	Ufton Hill Farm, Bascote Road, Ufton, CV33 9PL	Erection of agricultural building for housing livestock	13.10.21

8.2 The following planning decisions were received during the period 28<sup>th</sup> April 2021 – 30<sup>th</sup> September 2021

Planning No.	Address	Decision
21/01133/FUL	Wedgenock Ufton Fields Ufton CV33 9PE	Permission with conditions
21/01385/VARY	Oak Tree Barn Leamington Road Ufton CV33 9PH	Variation permitted with conditions
21/00039/FUL	The Stone Barn Ufton Fields Ufton CV33 9PE	Permission with conditions
21/01587/FUL	Corner Cottage, White Hart Lane. Ufton	Permission with conditions

8.3 Other planning information - None

9. **Matters Arising from previous meeting held on 4<sup>th</sup> May 2021 which are not on the agenda**  
None

10. **Finance**

10.1 **Bank Balance**

As of 30<sup>th</sup> September 2021, £13919.25 - noted

10.2 **Income received since last meeting**

£28.80 – reimbursement from Birdingbury Parish Council for internet fees (Apr, May, June, July @ £7.20 per month). Incorrect bank details.  
£4485.00 Precept – (second half) - noted

10.3 **Payments made since last meeting:**

Name	£
Clerk Salary May, June,	
Mrs J Chapman reimbursement for Ufton News printing June, July	67.20
Community Action Suffolk – Insurance Renewal 2021 – 2022	234.08
WALC Membership renewal – 2021 – 2022	123.00
HMRC contributions for months 1, 2 and 3	130.60
Reimbursement to Chairman, Cllr Tayler following expenditure	30.00
Clerk Salary July 2021	
EON 01.04.21 – 30.06.21 Streetlights	203.71
EON Maintenance 01.04.21 – 30.06.21	23.29

10.4 **To authorise the following payments**

Name	£
Clerk Salary August 2021	
Mrs J Chapman reimbursement for Ufton News printing August, September,	67.20

Mrs J Chapman reimbursement for parking charges Warwickshire County Council Planning Committee 03.08.21	2.70
DM Payroll Services Ltd - administration of payroll services 2020/2021 second half of year	60.00
HMRC July, August, September	130.60
Mr J Tayler reimbursement for Jimdo website renewal.	108.00
E.on Street Lighting Maintenance July, August and September	23.29
Clerk Salary September 2021	
Mrs J Chapman reimbursement for Ufton News printing October	

It was proposed by Cllr Byrne, seconded by Cllr Baker and **RESOLVED** the payments be made.

**10.5 Annual Governance and Accountability Return 2020/21**

The Clerk has received confirmation from PKF Littlejohn (external auditors) that they have received the AGAR documents for 2020/21 and have logged the notification of exempt status.

**10.6 Quarter 2 Budget Information (01.04.21 – 31.09.21)**

It was proposed by Cllr Taylor, seconded by Cllr Baker and **RESOLVED** the Quarter 2 Budget information be accepted and agreed.

**11. HS2**

HS2 was covered by both Cllrs Kettle and Adam earlier in the meeting.

**12. Parish Boundary**

Deferred to next meeting.

**13. Suggested Improvements to Ufton Village**

Deferred to next meeting.

**14. South Warwickshire Council Public Consultation**

It was proposed by Cllr Byrne, seconded by Cllr Tayler and **RESOLVED** to support the proposed merger of Stratford District Council and Warwick District Council, given the commonality and ideals between the Southern Districts.

**15. Items for Next Agenda**

Parish Boundary, Improvements to Ufton Village, Queen's Jubilee Beacon

**16. Date of Next Meeting** 2<sup>nd</sup> November 2021

Meeting ended 21:37 hrs

**Signed**

**Date**