

Ufton Parish Council

Minutes of the Annual Meeting held on Tuesday 7th May 2024 in Ufton Village Hall

Meeting commenced at 8.00 pm

1. Election of Chairman:

It was proposed by Cllr Byrne, seconded by Cllr Crowther and
RESOLVED Cllr Looney be Chairman of Ufton Parish Council.

2. To receive the Chairman's Declaration of Acceptance of Office

Cllr Looney signed the declaration of acceptance of office.

3. Record of members present:

Cllrs Looney, Crowther, Baldwin, Byrne, Thoday, Hiatt and Mrs J Chapman - Clerk.

4. Apologies and reasons for absence

Cllr Tayler

RESOLVED to accept Cllr Tayler's apologies.

5. Declaration of interest

None

6. Dispensations

None

7. Election of Vice Chairman

It was proposed by Cllr Baldwin, seconded by Cllr Byrne and
RESOLVED Cllr Crowther be Vice Chairman of Ufton Parish Council

7.1 Vice Chairman's Declaration of Acceptance of Office

Cllr Crowther signed the declaration of acceptance of office

8. To agree dates and venue for Council Meetings for the year 2022 – 2023

It was proposed by Cllr Byrne, seconded by Cllr Thoday and
RESOLVED to accept the dates for the meetings in 2024 – 2025 and all meetings
will take place in Ufton Village Hall.

Dates for meetings	Tuesday 4 th June 2024
	Tuesday 2 nd July 2024
	August 2023 – no meeting
	Tuesday 3 rd September 2024
	Tuesday 1 st October 2024
	Tuesday 5 th November 2024
	Tuesday 3 rd December 2024
	Tuesday 7 th January 2025
	Tuesday 4 th February 2025
	Tuesday 4 th March 2025
	Tuesday 1 st April 2025
	Tuesday 6 th May 2025 – Annual Parish Council Meeting
	Parish Council Meeting

9. Cheque Signatories

The bank signatories are Cllr Tayler, Cllr Crowther, Cllr Looney.

10. Standing Orders

It was proposed by Cllr Baldwin, seconded by Cllr Crowther and **RESOLVED to** continue with the Model Standing Orders 2018 (revised 2020) adopted in October 2022 as there have been no revisions.

It was proposed by Cllr Baldwin, seconded by Cllr Crowther and **RESOLVED to** add to the Standing Orders, Councillors must give a reason if they offer their apologies for non attendance at a meeting.

11. Financial Regulations

It was proposed by Cllr Crowther, seconded by Cllr Hiatt and **RESOLVED** continue with NALC's Model Financial Regulations 2019, adopted in October 2022, pending the new Financial Regulations which have just been released.

The Clerk will bring the new Financial Regulations to a future meeting for adoption.

12. Assets held by Ufton Parish Council.

The Parish Council's assets were agreed as totalling £20,705.

13. Date of next Annual Parish Council meeting Tuesday 6th May 2025.

Meeting ended 20:17 hrs.

Signed

Date