

# Ufton Parish Council

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To all Parish Councillors

20<sup>th</sup> December 2023

You are hereby summoned to attend a meeting of Ufton Parish Council to be held on Tuesday 2<sup>nd</sup> January 2024 in Ufton Village Hall, Southam Road, Ufton commencing at 8.00 pm for the purpose of transacting the following business.

Jackie Chapman  
Clerk to Ufton Parish Council

Members of the public and press are welcome to attend the meeting.

## AGENDA

1. **Record of Members Present**

2. **Apologies for Absence**

3. **Acceptance of Apologies**

4. **Declaration of Interest**

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

5. **Dispensations**

To receive and consider granting dispensation requests.

6. **Co – option to vacant Councillor posts**

To determine the co-option of applicants to the 2 vacant Councillor posts

7. **Open Forum – (15minutes)**

Members of the public may raise any matter relating to items on the Agenda here.

WCC / SDC Representatives Reports

8. **Minutes of Last Parish Council**

To approve the minutes of the Parish Council meeting held on 7<sup>th</sup> November 2023.  
Enclosure A

9. **Planning**

9.1 No planning applications have been received since the last meeting held on 7<sup>th</sup> November 2023.

9.2 No planning decisions have been received since the last meeting held on 7<sup>th</sup> November 2023.

10. **Matters Arising from previous meeting held on 7<sup>th</sup> November 2023 which are not on the Agenda**

11. **Finance**

11.1 **Bank Balance and Bank Reconciliation**

As of 31<sup>st</sup> December 2023, Enclosure B

11.2 **Payments made since last meeting held on 7<sup>th</sup> November 2023 Enclosure C**

Name	£
Mrs J Chapman – reimbursement for land search title register and title plan	6.00
Mrs J Chapman - reimbursement for Royal British Legion donation	20.00
Mrs J Chapman backdated pay award difference from 01.11.23 to 30.11.23	134.40
Mr I Crowther – reimbursement postage relating to land query	7.65
Ufton Parochial Church Council - Grass cutting 2023	1200.00

**11.3 To authorise the following payments: Enclosure D**

<b>Name</b>	<b>£</b>
Clerk salary December 2023 paid on the 1 <sup>st</sup> of the following month by Standing Order	
Mrs J Chapman printing of November December and January Ufton Newsletter (2 x £14.40)	28.80
HMRC 01.10.23 – 31.12.23	207.40
EON Maintenance of streetlights 01.09.23 – 31.12.23	37.80
Stratford District Council Uncontested election fee for 4 <sup>th</sup> May 2023 Invoice 2025772	100.00
Ufton Village Hall Rental for Winter Warmer sessions (x 4)	120.00
Warwickshire Rural Community Council refund of balance of Winter Warmer Grant (£200 - £120.00)	80.00

**11.4 To note change in standing order payment to Clerk to reflect pay award for 2023**

**11.5 Budget Calculation and Precept requirement for 2024 – 2025**

To agree the budget calculation and precept requirement for 2024 – 2024 Enclosure E

**12. HS2**

To receive any update on HS2 work within the vicinity.

**13. Parish Boundary**

Cllr Crowther to update the meeting.

**14. Items for Next Agenda**

**15. Date of Next Meeting** Tuesday 6<sup>th</sup> February 2024 or Tuesday 5<sup>th</sup> March 2024.