

Ufton Parish Council

Minutes of the Meeting held on Tuesday 3rd July 2018

1. **Record of Members Present: -**
Cllr Baldwin, Crowther, Leeman, Cllr Mrs Kemp and Clerk Mrs J Chapman

County Councillor Stevens

Meeting Commenced 8.01 pm
 2. **Apologies for Absence: -** Cllr Mrs Sheepy, Cllr Wilkinson, Cllr Byrne and District Cllr Riches.
 3. **Acceptance of Apologies: -** Agreed
 4. **Declaration of Interests**
Councillors are reminded that they **must** act solely in the public interest and should never improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

Cllr Baldwin declared an interest in Planning Application 18/1558/COUQ
 5. **Dispensations –** None
 6. **Open Forum**
The applicant for planning application 18/01558/COUQ addressed the meeting. As Cllr Baldwin had declared an interest, he asked Cllr Crowther to act as Chair for this item. The applicant advised he is re-applying for permission as the previous permission he was granted has expired. The current application is exactly the same as the initial one and he asked the Parish Council for their support.

It was proposed by Cllr Leeman, seconded by Cllr Mrs Kemp and **RESOLVED** to write to SDC Planning and offer the Parish Council's support for this application on the basis the Parish Council supported the first application, permission was granted by the District Council and the current application is exactly the same as the original one.
- Representative Reports**
County Councillor Stevens advised activity at Warwickshire County Council (WCC) has been quiet. There has been discussion regarding secondary school provision, as there is a shortage of secondary schools in Rugby. A green paper is due out from Parliament before the summer recess on the interface between Social Services and Health.
7. **Minutes of last meeting**
It was agreed to approve the minutes of the Parish Council Meeting held on Tuesday 5th June 2018 as a true and complete record.
 8. **Matters Arising**
 - 8.1 **Eon Street Lighting**
The Clerk advised Eon are due to commence work this month. The Clerk will contact the owner of 2 Broad Close regarding the siting of a new light on their property.

ACTION – Clerk to contact the owner of 2 Broad Close re new light fitting.

8.2 Parish Boundary

The Clerk advised she has asked for advice from WALC and she read out the email she had received. The item was then deferred until September's meeting.

8.3 Wi-Fi

The Clerk advised she has contacted Coventry, Solihull and Warwickshire Broadband regarding activation of superfast broadband within the village. CSW were unable to provide a date, as soon as they know what it is they will be in contact. The Clerk advised she has not had any contact from David Platts, SDC regarding a grant for the wifi survey. Cllr Baldwin stated he would contact David Platts.

8.4 Highway Issues – Trees and Potholes

The Clerk advised she has received an email from Monica Fogarty, Joint Managing Director at WCC advising they hope to complete the work on the corner of White Hart Lane/A425 in October 2018.

8.5 HS2

The next HS2 drop in session is on Thursday 19th July 2018 4.30 – 6.30pm in the Village Hall.

8.6 Domain name for Ufton Parish Council

It was agreed all Councillors try and set up a g-mail account using the following:- Initials.uftonpc@gmail.com and report back at the next meeting.

9. Planning

9.1 The following Planning Application has been received

Number	Address	Work	Decision
18/1558/COUQ	Wood Farm, Ridegway Lane, Ufton	Prior approval notification for the proposed change of use of one agricultural building to 1 no. dwelling house and associated curtilage and building operations	No representation

9.2 No planning decisions have been received.

9.3 Other planning information – None

10. Finance

10.1 Monthly Budget Report 01.04.18 – 22.06.18

It was proposed by Cllr Leeman, seconded by Cllr Mrs Kemp and **RESOLVED** the budgetary information be signed by Cllr Crowther as being true and correct.

10.2 To authorise the following payments:

It was proposed by Cllr Crowther, seconded by Cllr Mrs Kemp and **RESOLVED** the payments be authorised.

Name	£
Clerks Salary – July 2018	
Reimbursement to Mrs J Chapman for July Ufton Newsletter	33.60
HMRC 01.04.18 – 30.06.18	47.20
EON Maintenance invoice	66.26

10.3 Asset List

The Asset List was considered and deletions and alterations made to bring it up to date. Revised list to be presented to next meeting.

11. Ufton Parish Council Code of Conduct

It was proposed by Cllr Leeman, seconded by Cllr Crowther and **RESOLVED** to accept the Code of Conduct, on the basis the penultimate line in 3.3 is changed to read “where they have a disclosable interest”

12. Risk Assessment 2018

It was proposed by Cllr Mrs Kemp, seconded by Cllr Baldwin and **RESOLVED** to accept the Risk Assessment and to adopt a threshold of 15. Any risk with a score over 15 requires mitigating action. The Risk Register is to be reviewed annually.

13. Correspondence Received

Lloyds Bank Statement.

14. Items for next Agenda

Streetlighting

Parish Boundary

Wi-Fi.

HS2

E-mail addresses for Clls (initials.uftonpc@gmail.com)

Ufton Parish Council Assets

Wifi – application for grant from SDC.

Highways

Asset List and “Insurance”

14. Date of Next Meeting Tuesday 4th September 2018.

Meeting closed 9.08 pm

Signed

Date

Chairman