

# Ufton Parish Council

## Minutes of the Meeting held on Tuesday 2<sup>nd</sup> October 2018

**1. Record of Members Present: -**

Cllrs Baldwin, Crowther, Wilkinson, Byrne and Clerk Mrs J Chapman

County Councillor Stevens

Meeting Commenced 8.08 pm

**2. Apologies for Absence: -** Cllr Mrs Sheepy, Cllr Mrs Kemp and Cllr Leeman

**3. Acceptance of Apologies: -** Agreed

**4. Declaration of Interests**

Councillors are reminded that they **must** act solely in the public interest and should never improperly confer advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

**5. Dispensations –** None

**6. Open Forum**

The “Not suitable for motor vehicles” sign at the top of Ufton Fields, by Flax Hill is leaning to one side

**ACTION –** Clerk to inform Highways

Freedom of information request for information on the cost of repairing Ufton Fields over the last 10 years

**ACTION –** Clerk to apply to Warwick County Council

Meeting to be arranged with Highways regarding Ufton Fields.

**ACTION –** Clerk to arrange

Solar Panels – Fosse Way – planting around the site

**ACTION –** Clerk to report to enforcement and write to Solar Farm owners.

**Representative Reports**

County Councillor Stevens gave his monthly report which included changes in the management structure at Warwickshire County Council (WCC). WCC's finances have been confirmed as being in a sound state and the streamlined service were enabling the council to achieve it's 3 year budget programme. Schools – other than siblings of existing students the numbers of new students from out of the County are reducing significantly. Budgets – Adult and Childrens Services, particularly safeguarding, fostering and mental health services are creating pressures on the budgets. The Fire Service is also facing budget pressures due to an increase in road traffic accidents.

**7 Minutes of last meeting**

7.1 It was agreed to approve the minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> September 2018 as a true and complete record.

7.2 It was agreed to approve the minutes of the Extra Ordinary Parish Council Meeting held on Tuesday 25<sup>th</sup> September 2018 as a true and complete record.

## 8. Matters Arising

### 8.1 Eon Street Lighting

It was confirmed the owner of 2 Broad Close, is happy for the streetlight to remain on his property for the time being. However, he is looking to extend the property and when this happens he would like the streetlight to be relocated. The Parish Council noted this request.

### 8.2 Parish Boundary

Cllr Crowther updated the Councillors present regarding his discussions with Balliol College.

### 8.3 Wi-Fi

The Clerk advised there is no update.

### 8.4 HS2

The Clerk and Cllr Baldwin reported on a HS2 meeting which was held at The Grange Hall. HS2, HS2 contractors and Parish Councillors from surrounding village attended the meeting. It was agreed another meeting will be held towards the end of October when contractors from the north and south of the tunnel will attend.

### 8.5 Email addresses for Councillors

Cllr Wilkinson advised he has set up the following email [jjaw.uftonpc@google.com](mailto:jjaw.uftonpc@google.com).

### 8.6 Highways

Were discussed in the "Open Forum"

## 9. Planning

9.1 The following planning application(s) have been received.

Number	Address	Work	Decision
18/01903/VARY	The Old Bakehouse, Ufton Fields, Ufton	Variation of condition 2 – to omit the holiday restriction and seek to use the property for short term purposes	Objection

9.2 The following planning decisions have been received

Number	Address	Decision
18/02248/AGNOT	Ufton Hill Farm, Ufton	Application withdrawn

9.3 Other planning information - None

## 10. Finance

### 10.1 Monthly Budget report

The budget report for the end of the financial 01.04.18 – 31.08.18 was noted and the Bank reconciliation form was agreed and signed by Cllr Crowther.

### 10.2 Payments made since last meeting:

Name	£
Reimbursement to Mrs J Chapman for Jimdo Website Renewal (Ufton Website)	60.00
Reimbursement to Mrs J Chapman for September Ufton News	35.20

### 10.3 To authorise the following payments:

Name	£
Clerk Salary October 2018	
HMRC – 01.07.185 – 30.09.18	127.20
EON – Replacement of 9 Street Lights	6390.90

EON Street Light Maintenance 01.07.18 – 30.09.18	66.26
DM Payroll Services Ltd– 01.04.18 – 30.09.18	40.50

The invoice for the Replacement of 9 street lights was for £8521.20, however, as the lights need to have a photo cell changed so they do not show on Warwickshire County Council's system, the Councillors wished to pay 75% of the invoice, with the remainder being released as soon as the work has been completed

It was proposed by Cllr Crowther, seconded by Cllr Wilkinson and **RESOLVED** the payments be made.

**10.4 Payments received since last meeting**

£4075.00 precept - noted

**11. Ufton Parish Council Asset List**

It was agreed the Clerk and Cllr Crowther will discuss the Asset list and it will be brought back to the next meeting.

**12. Correspondence Received**

Lloyds Bank statements 27.07.18, EON Invoice – replacement street lights, EON maintenance invoice, Jimdo invoice, DM Payroll Services Ltd invoice, HMRC – new online service to reclaim VAT - noted

**13. Items for next Agenda**

Streetlights, Parish Boundary, Wi-fi, HS2, Highways and Lengthsman Scheme.

**14. Date of Next Meeting** Tuesday 6<sup>th</sup> November 2018

**14. Date of Next Meeting** Tuesday 4<sup>th</sup> September 2018.

Meeting closed 9.08 pm

Signed

Date

Chairman