

Ufton Parish Council

Minutes of the Meeting held on Tuesday 4th February 2020

Meeting commenced 20:08 hrs

1. Record of Members Present

Cllrs Baldwin, Leeman, Crowther, Byrne, County Cllr Stevens, District Cllr Adam, Mrs J Chapman (Clerk) and a member of the public

2. Apologies for Absence

Cllr Tayler
Cllr Mrs Kemp

3. Acceptance of Apologies

All apologies accepted

4. Declaration of Interest

Councillors are reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend or close associate.

Cllr Baldwin declared an interest in item 13

5. Dispensations - None declared

6. Open Forum – (15minutes)

A resident asked if it was possible to have a “Village Only” sign at the top of Flax Hill, where the road joins the B4452; like they have in Harbury, where the B4452 (Butt Lane) meets Hall Lane. (The sign in Harbury says” Harbury Only”) Cllr Baldwin will raise this at the HS2 Forum with Jeremy Wright MP on Friday 7th February 2020.

Dog Fouling - there has been an increase in dog fouling in the village. This will be included in the next Ufton Newsletter. The Clerk will contact SDC Environmental Health and ask if more dog fouling signs can be put up in the village.

CC / SDC Representatives Reports

County Cllr Stevens

Advised Warwickshire County Council are spending £1M on drain jetting in the south of the County. The next Community Forum is on 25th March 2020 at Southam Primary School 6.30 – 7.00 start.

District Cllr Adam

Advised a group of District Councillors are still challenging the Green Refuse Bin charge. A meeting regarding this is due to be held in the Bowling Green, Southam on 5th February 2020.

7. Minutes of Last Parish Council

7.1 The minutes of the meeting held on Tuesday 7th January 2020 were agreed as being a true and complete record.

8. Matters Arising

8.1 Parish Boundary – Cllr Crowther is awaiting an appointment with Jeremy Wright MP. Keep on Agenda.

8.2 Highway Issues – none.

8.3 Cart Pond Trees – The Clerk confirmed the work has been completed.

9. Planning

9.1 No planning applications have been received.

9.2 No planning decisions have been received

9.3 Other planning information - None

10. Finance

10.1 Monthly Budget report for the period 01.04.18 – 31.01.2020

The Clerk advised the information was not available as the bank statement has not been received. The Clerk will forward this information following receipt of the statement.

10.2 To authorise the following payments:

Payments made since last meeting

Name	£
Ufton Parochial Church Council Section 137 grant	1200.00

Payments Due

Name	
Clerk Salary February 2020	
Mrs J Chapman reimbursement for February 2020 Ufton News	36.80

It was proposed by Cllr Crowther, seconded by Cllr Byrne and **RESOLVED** the payments be made.

10.3 Internet Banking Request

The Clerk requests permission to view the Parish Council's Bank Account online in order to provide financial information for meetings.

It was proposed by Cllr Leeman, seconded by Cllr Crowther and **RESOLVED** permission be granted.

11. HS2

HS2 gave a presentation prior to the Parish Council meeting providing information relating to Ridgeway Lane and the Tunnel Boring Machine.

12. Dementia Awareness

The Clerk confirmed John Daly is the speaker for the Annual Parish Council meeting (Dementia Friends).

20:30 Cllr Baldwin left the meeting

13. Clerk's role as Proper Officer of the Parish Council

The Clerk raised this item on the Agenda, as she wished to confirm the Clerk is the Proper Officer of the Parish Council and all matters will go through the Clerk, unless it has been resolved that a Councillor should be appointed to research a particular matter on behalf of the Parish Council.

Any future specifications and tenders will go through the Clerk and will contain a stamped envelope, self-addressed to the Clerk, clearly marked TENDER on the front.

It was agreed that all future email Parish Council communications between the Clerk and any councillor would be copied to all councillors.

14. Items for next Agenda

Severn Trent Grant application

15. Date of Next Meeting 3rd March 2020

Meeting closed 21:00

Signed
Chairman

Date