

Ufton Parish Council

Minutes of the meeting held on Tuesday 16th May 2023 in Ufton Village Hall

Meeting commenced 20:11 hrs.

1. Record of Members present

Cllrs Tayler, Crowther, Baldwin, Looney, Leeman Mrs J Chapman (Clerk)

2. Completion of Acceptance of Office by all Cllrs

All Councillors completed an acceptance of office form

RESOLVED to allow Cllr Byrne an extension to the next meeting (6th June 2023) to complete his Declaration of Office form

3. Declaration of Interest forms

All Councillors to complete their declaration of interest forms and return them to the Clerk by Tuesday 23rd May 2023.

RESOLVED to allow Cllr Byrne an extension to the next meeting (6th June 2023) to complete his declaration of interest form.

4. Apologies for absence

Cllr Byrne

5. Acceptance of Apologies

RESOLVED to accept apologies from Cllr Byrne

6. Declaration of Interest

Councillors were reminded that they **MUST** act solely in the public interests and should never improperly confer an advantage or disadvantage on any person to act or gain financial or other material benefits for yourself, your family, a friend, or close associate.

Cllr Crowther and Cllr Baker, agenda item 14

7. Dispensations - None declared

8. Open Forum – (15minutes)

The Clerk advised no planning application for the solar farm has been received.

Stratford District Cllr Ostrander – offered her apologies for the meeting as she is currently not well. Cllr Ostrander has submitted a report which has been circulated to Cllrs for their attention.

20:50 hrs Cllr Kettle joined the meeting.

Warwickshire County Cllr

Cllr Kettle advised Ufton Fields will be closed for 3 days in June, whilst the road is resurfaced. Cllr Grants are available again, applications are open until mid-June 2023.

9. Minutes of Last Parish Council

The minutes of the meeting held on Tuesday 4th April 2023 were agreed as being a true and complete record of the meeting.

10. Planning

10.1 No planning applications have been received since the last meeting held on 4th April 2023.

10.2 No planning decisions have been received since the last meeting held on 4th April 2023.

10.3 Appeals

None

11. **Matters Arising from previous meeting held on 4th April 2023 which are not on the Agenda**
None

12. **Finance**

- 12.1 **Bank Balance and Bank reconciliation as of 30th April 2023**

RESOLVED as being correct £15,419.04

- 12.2 **To authorise the following payments:**

Name	£
Clerk Salary April 2023	
Mrs J Chapman reimbursement for Ufton May Newsletter	16.00
WALC Membership 2023 – 2024	136.00
EON Street Light charges 01.01.23 – 31.03.23	205.11
Cllr Tayler reimbursement for mileage (£9.00) and parking (£2.10) visit to Jeremy Wright MP 06.04.23	11.10

RESOLVED the payments be made.

- 12.3 **Clerks monthly wage payment**

RESOLVED to pay the Clerks wages by monthly standing order, with a round up payment in Mar 2024.

- 12.4 **Closure of Lloyds Bank Account**

The Clerk advised this is not yet complete.

- 12.5 **Annual Governance and Accountability Return 2022/2023 Part 2 – Certificate of exemption authorisation.**

Deferred to next meeting.

- 12.6 **Annual Governance and Accountability Return 2022/2023 Section 1 – Annual Governance Statement 2022/2023**

Deferred to next meeting.

- 12.7 **Annual Governance and Accountability Return 2022/2023 Section 2 – Accounting Statements 2022/2023**

Deferred to next meeting.

13. **HS2**

There was nothing to discuss.

14. **Parish Boundary**

Progressing slowly.

15. **Items for next Agenda**

Accounts, Parish Boundary, small grant application

16. **Date of next meeting.** Tuesday 6th June 2023

Meeting closed 21:00 hrs

Signed

Date